

Wellness Insurance Network Board of Trustees Meeting  
Wednesday, September 21, 2022  
Indian Trails Public Library District, Wheeling, IL (via conference call)

Minutes

1. Welcome

President Dolin called to order the meeting of the Wellness Insurance Network (WIN) Board of Trustees at 1:00 p.m.

2. Roll Call

Remmenga called the roll. The following Trustees were present: Allbee (via phone), Beal, Cerqua (via phone), Dolin (via phone), Miskewitch (via phone), and Rosenthal (via phone). Absent: Nitti.

Also in attendance:

Maryann Mileto, Scott Remmenga, Jocelyn Johnson from Assurance Agency (via phone)

Ann Scales – Lauterbach & Amen, LLP (via phone – left meeting at 1:07 pm)

3. Action Item: Approval of Agenda

TRUSTEE MISKEWITCH MOVED TO APPROVE THE AGENDA FOR SEPTEMBER 21, 2022. TRUSTEE BEAL SECONDED THE MOTION.

No changes or additions. President Dolin called for a vote to approve agenda as presented.

UPON BEING PUT TO A ROLL CALL VOTE, THE MOTION CARRIED. AYES-6: ALLBEE, BEAL, CERQUA, DOLIN, MISKEWITCH, AND ROSENTHAL; NAYS-0; ABSENT-1: NITTI.

4. Action Item: Acceptance of FY2022 Audit

Scales reviewed the FY2022 annual audit with the Board. There were no management comments required.

TRUSTEE MISKEWITCH MOVED TO ACCEPT THE FY2022 AUDIT AS PRESENTED. TRUSTEE ALLBEE SECONDED THE MOTION.

UPON BEING PUT TO A ROLL CALL VOTE, THE MOTION CARRIED. AYES-6: ALLBEE, BEAL, CERQUA, DOLIN, MISKEWITCH, AND ROSENTHAL; NAYS-0; ABSENT-1: NITTI.

5. Approval of Minutes

TRUSTEE BEAL MOVED TO APPROVE BOARD MEETING MINUTES OF JUNE 30, 2022. TRUSTEE ROSENTHAL SECONDED THE MOTION.

UPON BEING PUT TO A ROLL CALL VOTE, THE MOTION CARRIED. AYES-6: ALLBEE, BEAL, CERQUA, DOLIN, MISKEWITCH, AND ROSENTHAL; NAYS-0; ABSENT-1: NITTI.

6. Treasurer's Report - Financial Statements

- a) Remmenga reviewed the Statement of Revenue and Expenditure Budget and Actual Reports for July and August 2022.
- b) Remmenga reviewed the Balance Sheets for July and August 2022.

President Dolin called for a motion for approval of financial statements as presented.

TRUSTEE ROSENTHAL MOVED FOR APPROVAL OF JULY AND AUGUST 2022 FINANCIAL STATEMENTS AS PRESENTED. TRUSTEE DOLIN SECONDED THE MOTION.

UPON BEING PUT TO A ROLL CALL VOTE, THE MOTION CARRIED. AYES-6: ALLBEE, BEAL, CERQUA, DOLIN, MISKEWITCH, AND ROSENTHAL; NAYS-0; ABSENT-1: NITTI.

7. Presentation and Approval of Bills

Remmenga went over the list of bills presented for the period July 1, 2022 to September 21, 2022. The Board reviewed the list of checks.

President Dolin called for a motion for approval of bills.

TRUSTEE ROSENTHAL MOVED FOR APPROVAL OF BILLS AS PRESENTED. TRUSTEE MISKEWITCH SECONDED THE MOTION.

UPON BEING PUT TO A ROLL CALL VOTE, THE MOTION CARRIED. AYES-6: ALLBEE, BEAL, CERQUA, DOLIN, MISKEWITCH, AND ROSENTHAL; NAYS-0; ABSENT-1: NITTI.

8. President's Report/Communication

There was nothing to report.

9. Assurance Agency / Administration Report

- a) Claims update through August 2022: Remmenga team reviewed claim activity for 2022. There was increased large claim activity in August.
- b) Administration update: The year-end filing with the IL Department of Insurance will be completed. Open Enrollment will be Oct 31<sup>st</sup> thru Nov 11<sup>th</sup> with all OE forms due by Nov 15<sup>th</sup> for processing. A reminder that annual salaries as of 1/1/2023 for those members who offer STD and/or LTD should be sent with OE changes.

10. Old Business: none

11. New Business

- a) Discussion Item: Compliance and Other Updates

Johnson provided available updates noting the machine-readable file links are not required to be posted but due to unclear definition when applicable the recommendation is to leave posted links to avoid compliance questions.

The Cost Estimate Tool for 500 selected codes will be completed by carrier (BCBS of IL) for members to access at 1/1/2023.

The Health and Pharmacy reporting will be completed by WIN administration for all of WIN and is not required to be completed by each WIN member separately.

Benefit summaries are in process and are being customized if libraries have provided their information. The Board was appreciative of this customization for employees.

Lastly, Summary of Benefit Coverage (SBC's) from BCBS of IL are still pending and will be distributed once received.

- b) Discussion Item: Investment Policy Review

Remmenga noted the policy as written was still applicable to WIN's investment needs and no revision is required at this time.

12. Public Comment: There was no public comment.

13. Next Board Meeting Date and Location: The 10/19/2022 scheduled meeting will be cancelled. The next WIN Board Meeting will be on Wed, January 18, 2023 at 1:00 p.m. at Indian Trails Public Library District and will also be conducted via zoom call. If needed another Board Meeting will be scheduled prior to 1/18/2023.

14. Adjournment

TRUSTEE MISKEWITCH MOVED TO ADJOURN THE MEETING.  
TRUSTEE DOLIN SECONDED THE MOTION.

UPON BEING PUT TO A ROLL CALL VOTE, THE MOTION CARRIED.  
AYES-6: ALLBEE, BEAL, CERQUA, DOLIN, MISKEWITCH, AND  
ROSENTHAL; NAYS-0; ABSENT-1: NITTI.

The meeting adjourned at 1:27 p.m.



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Secretary